

# THE RADCLYFFE SCHOOL

“Working Together for Excellence”



## Learning Manager Person Specification

	Essential	How Identified
1. Education & Qualifications	<ul style="list-style-type: none"> <li>a) GCSE or equivalent including Mathematics and English at Grade C or above.</li> <li>b) GCE Advanced level or equivalent qualification.</li> </ul>	<ul style="list-style-type: none"> <li>a) Application form.</li> <li>b) Application form.</li> </ul>
2. Relevant Experience	<ul style="list-style-type: none"> <li>a) Evidence of recent Management and organisational experience with people.</li> <li>b) Ability to present information to a variety of audiences.</li> </ul>	<ul style="list-style-type: none"> <li>a) Application form/Supporting statement Interview/Presentation.</li> <li>b) Application form/Supporting statement Interview/Presentation.</li> </ul>
3. Specialist Knowledge	<ul style="list-style-type: none"> <li>a) Ability or potential to use and interpret data.</li> <li>b) Ability to find solutions to complex problems.</li> </ul>	<ul style="list-style-type: none"> <li>a) Supporting statement. Interview/Presentation. References.</li> <li>b) Supporting statement. Interview/Presentation. References.</li> </ul>
4. Interpersonal Skills	<ul style="list-style-type: none"> <li>a) Ability to relate to teachers, other professionals, parents and pupils.</li> <li>b) Ability to work as a member of a team and work on their own initiative.</li> </ul>	<ul style="list-style-type: none"> <li>a) Supporting statement. Interview/Presentation. References.</li> <li>b) Supporting statement. Interview/Presentation. References.</li> </ul>
5. Other	<ul style="list-style-type: none"> <li>a) Ability to relate to and promote the ethos of the school.</li> <li>b) Willingness to undertake training as required.</li> <li>c) Excellent attendance and punctuality.</li> </ul>	<ul style="list-style-type: none"> <li>a) Supporting statement, Interview/Presentation.</li> <li>b) Interview/Supporting statement</li> <li>c) Supporting statement, References, Interview.</li> </ul>

*A Specialist Technology College*