



THE RADCLYFFE SCHOOL

“Working Together for Excellence”

ATTENDANCE

100% - 95%

Congratulations! Your child’s attendance is excellent. If your child is in this band they will be eligible for a range of rewards including Vivos, trips and prizes.

94% – 93%

Your child’s attendance is slipping. They may have been ill recently or you may have removed your child from school for an authorised/unauthorised Leave of Absence. This is, however, not without cost.

Your child must catch up on the classwork they have missed and work hard to improve their attendance over the coming weeks. You can also help improve their attendance by making sure your child attends on time every day. Please make every effort to ensure appointments are made out of school hours. If this is not possible your child should attend before and after the appointment. Your child must sign in/out at the Student Reception and present an appointment card or letter. Refer to the Absence Authorisation Procedure leaflet for advice and support.

92% – 89%

Your child’s attendance has fallen below the national average for students in Secondary Schools in England. The Education Welfare Officer may now consider issuing a ‘Parenting Contract’ in order to improve your child’s attendance and may begin to prepare a case for a Penalty Fine and/or Prosecution. Your child has a responsibility to discuss anything that is affecting their attendance with their Personal Learning Guide and/or Year Manager.

88% – 85%

Your child’s attendance has fallen seriously below the national average for students in Secondary Schools in England and has now become a major concern. If there is no improvement The Education Welfare Officer will begin to prepare a case for a Penalty Fine and/or Prosecution. You and your child have a responsibility to discuss anything that is affecting their attendance with their Year Manager and/or Education Welfare Officer.

84% – 80%

Your child’s attendance is unacceptable. Unless there are genuine reasons that are preventing your child from attending school you will now formally be referred to the Local Authority and/or offered a ‘Parenting Contract’ in order to improve your child’s attendance. The Education Welfare Officer will initiate an 8 week Fast Track Process leading to Prosecution. You are strongly advised to attend ALL meetings offered.

79% & below

Your child’s attendance is totally unacceptable. They will not realise their potential, will gain fewer qualifications and will be less likely to gain entry into Further Education, Training or Employment. Unless there are genuine reasons that are preventing your child from attending school you will be Prosecuted.